

# LIONS DISTRICT 2-A2 HEARING BOARD CONSTITUTION AND BY- LAWS

Amended on May 7, 2005

## ARTICLE I - NAME

The name of this organization shall be the Lions District 2-A2 Hearing Board, hereinafter referred to as the **Board**.

## ARTICLE II - AUTHORITY

Section 1: International - The constitution and by-laws of the International Association of Lions Clubs, hereinafter called Lions International, are hereby made a part of this document. Where conflict arises, the latest edition of the Lions International Constitution and By-Laws shall take precedent.

Section 2: District - This constitution and all its amendments shall be passed by a 2/3 majority of a quorum of the District 2-A2 delegates sitting in the annual district convention and must be in agreement with the Constitution and By-laws of District 2-A2.

## ARTICLE III - PURPOSE AND OBJECTIVES

Section 1: The purpose of the **Board**, as a non-profit organization providing charitable services, shall be to provide, when and where possible, free hearing and vision screenings during regular school hours for children in District 2-A2; and to provide access to hearing tests and hearing aids for adult individuals in financial need within our District.

Section 2: The objectives of the **Board** shall be:

- A. To emphasize screening for auditory problems among people of all ages.
- B. To refer those who show an auditory and financial need to an appropriate medical person selected by the **Board**, or by the local Lions Club servicing the individual should this person not be in the Board's local area.
- C. To provide local Lions Clubs with the names of those in need of auditory and financial assistance, and encourage those clubs to assist where possible.
- D. To establish and maintain a repository of used hearing aids that are checked, cleaned and re-conditioned, if needed, prior to distribution.
- E. To work with the Texas Department of Health representative to establish training sessions for individuals interested in becoming hearing and vision certified.
- F. To make audiometers available to Lions Clubs in District 2-A2 for the purpose of providing hearing screenings in local communities. All operators of the audiometers must be currently hearing certified by the State of Texas. Clubs

must arrange for checking out and returning the equipment and guarantee its safety while not in the **Board's** possession. All audiometers must be under lock when left in a car or building to satisfy insurance requirements.

## ARTICLE IV - MEMBERSHIP

### Section 1: Composition \*\*

- A. The **Board** shall consist of ten (10) members with eight (8) members in good standing elected from the District 2-A2 Lions membership, preferably one (1) from each of the eight (8) regions. Each year four (4) to be elected for two year terms at the annual District Convention. The remaining two (2) shall be the current District Governor and the District's Immediate Past District Governor. \*\*
- B. The **Board** has the option of requesting up to six (6) additional Lions Club members in good standing within District 2-A2 to be appointed by the presiding District Governor to serve on the **Board** in a non-voting capacity for a period of no less than one year. These individuals will be required to attend regular and special meetings of the Board.
- C. Any Lion in good standing may attend meetings of the **Board**.

### Section 2: Term of Office

The eight (8) elected **Board** members are eligible to serve three (3) two-year terms in succession, after which one (1) year rest period will be required before again becoming eligible to serve on the **Board**.

### Section 3: Voting

- A. Eligibility is restricted to the ten (10) members identified in Section 1(A), this Article.
- B. A quorum consists of six (6) voting members.
- C. A simple majority will decide issues on normal operating procedures and expenditures of more than one hundred dollars (\$100.00) but less than two hundred fifty dollars (\$250.00).
- D. A two-thirds (2/3) majority will be required on matter of policy, election of officers and expenditures of two hundred fifty dollars (\$250.00) or more.

### Section 4: Compensation

All members of the **Board** shall serve without compensation from any source for salary or expenses for services rendered.

## Section 5: Vacancies

- A. In the event of a vacancy on the **Board** of an elected member, the **Board**, in a regular or special meeting, shall have the power and authority to fill such vacancy until the next District Convention, at which time a successor shall be elected to complete the un-expired term in accordance with the Provisions of Articles of Formation, Section 1(A), of this constitution.
- B. When an elected **Board** member shall cease to be a member in good standing of a District 2-A2 Lions Club in good standing, the office shall be declared vacant and a successor shall be selected in accordance with the provisions of Section 5(A), this Article.
- C. In the event the Immediate Past District Governor is unable to serve, the previous Past District Governor may be asked to serve.

## Section 6: Cause For Removal

Any elected member of the **Board** absent from two (2) consecutive meetings without advance notice to the Chairman or Secretary, and without a reason acceptable to the **Board**, shall be summarily dismissed from the **Board** and written notice shall be given to the District Governor.

## ARTICLE V - OFFICERS

- Section 1: Officers of the **Board** shall consist of a Chairman, Vice-Chairman, Secretary, and Treasurer each being elected from eight (8) regular elected or appointed voting **Board** members. Officer election will occur immediately after the District Convention each year to provide information needed by the District Governor-Elect for the district directory.
- Section 2: All officers shall serve for one (1) year term with an option of serving one (1) additional successive term. At the end of the final term, each officer shall submit all files, records, documents, correspondence, materials, etc. to the successor of that office.
- Section 3: The Chairman is responsible for providing hearing aid applications to clients, and the authorization to dispense hearing aids. The Vice-Chairman is responsible for hearing and vision screenings of school children. The duties of the Secretary are to take the minutes of each meeting and provide copies to all members of the Board. The duties of the Treasurer are to provide a financial statement at each meeting for all Board members and to make payments for expenditures in accordance with Board policy.
- Section 4: All elected and appointed officers of the Board will be required to obtain hearing certification through the Texas Department of Health within sixty (60) days of taking office, and maintain certification during their term of office.

## ARTICLE VI - MEETINGS

- Section 1: Regular meetings of the **Board** shall be scheduled to be held in conjunction with the District Cabinet meetings, Mid-Winter Conference, and District 2-A2 Convention.
- Section 2: Special meetings may be called by the Chairman of the **Board**. A member may request such a meeting through the Chairman. At least ten (10) days notice must be given to all Board members. No business may be conducted unless a quorum is present and the **Board** is satisfied that all members have been notified. Only those items listed in the special meeting notice may be considered unless all members are present and agree unanimously to discuss other items.

## ARTICLE VII - FISCAL MANAGEMENT

### Section 1: General

The fiscal management of the **Board** shall adhere to the Articles of Formation and the Regulations presented in this constitution.

### Section 2: Fiscal Year

The fiscal year shall coincide with that of District 2-A2 and Lions International.

### Section 3: Monies

- A. Income - Revenue of the **Board** shall be from voluntary contributions, endowments, grants, monies derived from fund-raising activities carried on by the **Board**, Lions Clubs, or Lions for the benefit of the **Board**, and assessment by District 2-A2 for the **Board**.
- B. Expenditures - Disbursements of funds shall be made by the Treasurer at the discretion and direction of the **Board** for normal administrative and/or operational activities. The Chairman and Treasurer may approve expenditures not to exceed one hundred dollars (\$100.00). See Article IV, Section 3 (C & D) of this constitution for other authorization amounts.
- C. Re-numeration - No member of the **Board** shall receive re-numeration for their services on the **Board**, including fees, discounts, refunds, expense accounts, etc. from a Lions Club, patient, firm or from **Board** finances. Also, refer to Articles of Formation and Article IV, Section 4, of this constitution.
- D. Audits and Reports - Audits shall be completed in accordance with Article VI, Section 5 of the District 2-A2 Constitution and By-laws.
- E. In an effort to increase revenue, the **Board**, at its discretion, may offer District 2-A2 Hearing Board membership to Lions Clubs and individual Lions.

## ARTICLE VIII - DISSOLUTION

In the event of dissolution of this **Board**, any monies remaining in the Treasury of the **Board** shall revert to District 2-A2. In turn, the District may retain the funds in a designated account for a period not to exceed three (3) years. If, in that time, another Hearing Board or similar organization is not formed, the funds must be designated for the use of another charitable organization registered under International Revenue Code Regulation 501 C(3), preferably within District 2-A2.

## ARTICLE IX - AMENDMENTS

### Section 1: Origin

A proposal for an amendment to the constitution of this **Board** may originate from within the **Board** or a Lion of District 2-A2.

### Section 2: Development

Development proposals shall be studied by the **Board** and, if deemed appropriate, the **Board** will develop a statement for consideration or appoint a committee to do so.

### Section 3: Action

This constitution may be amended or revised only if the proposed amendment(s) or revision(s) is (are) presented at least thirty (30) days prior to the annual District Convention through the district newsletter or by mail to all Lions Clubs of District 2-A2. Presented proposed amendments or revisions may be acted upon at said convention in any modified or altered form that may result from discussion, and a majority agreement is reached on the convention floor.

**\*\* Indicates amendment approved at District 2-A2 Convention on May 7, 2005,  
at the Menger Hotel in San Antonio, TX.**